

911 Emergency Response Advisory Committee

Notice of Meeting and Agenda

Thursday, July 16, 2026

1:30 p.m.

**Washoe County Administration Complex
1001 East Ninth Street, Reno, Nevada
Building A – Second Floor Caucus Room**

MEMBERS

Richard Edwards, Washoe County
Tara Edmonson, City of Sparks, Vice-Chair
Cody Shadle, City of Reno
Andy Ancho, City of Reno
Amelia Galicia, Washoe County
JW Hodge, City of Reno
Derek Keller, City of Sparks
Cadence Matijevich, Washoe County
Connie Shepperd, City of Sparks
Eric Diamond, Washoe County School District

Teleconference participation options provided below.

This meeting will be held at the physical location above and by teleconference via this [Teams Meeting link](#) (Meeting ID: 271 251 570 604 217, Passcode: JS7Y8Mz2), or by calling 775-325-0620 using Conference ID: 847 199 44# Please note: The Teams Meeting link option will require a computer or phone with internet access and the Microsoft Office product “Teams” application, as well as audio capabilities.

Committee website:

http://www.washoecounty.gov/technology/board_committees/911_response/index.php

AGENDA

1. **CALL TO ORDER AND DETERMINATION OF QUORUM** [Non-action item]
2. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda. Comments are to be made to the 911 Emergency Response Advisory Committee as a whole.
3. **ELECTION OF OFFICERS** [For Possible Action] - Election of Chair to preside until the first meeting of calendar year 2027 from among 911 Committee membership.
 - a. Chair (*Washoe County*)
4. **APPROVAL OF JUNE 18, 2026, MINUTES** [For Possible Action] – Committee members may identify any additions or corrections to the draft minutes as transcribed.
5. **911 FUND FINANCIAL SUMMARY & REVIEW OF REVENUE AND EXPENDITURE PROJECTIONS** [Non-action item] – A presentation of the current Financial Summary and reimbursement processes; a review and discussion of projected revenues and expenditures in the Regional 911 Fund; and a review of outstanding reimbursement requests that have not been paid to the requesting agencies. *Washoe County Technology Services Staff*
6. **Consent Items** [For Possible Action]
 - a. **REQUEST FOR REIMBURSEMENT FOR DEDICATED FIREWALL SERVICES AT THE WASHOE COUNTY PRIMARY PUBLIC SAFETY ANSWERING POINT** [For Possible Action] - A review, discussion and possible action to approve, deny or

otherwise modify a request to reimburse the costs associated with adding dedicated firewall services (EPlus Technology Quote No. 23551397) for the regional Computer-Aided Dispatch (CAD) system at Washoe County's primary Public Safety Answering Point (PSAP) in a one-time amount not to exceed [\$18,215.03]; and if approved, forward such recommendation to the Board of County Commissioners. *Erick Willrich, Washoe County Technology Services.*

- b. **REQUEST FOR REIMBURSEMENT FOR MICROSOFT WINDOWS SERVER DATABASE CORE LICENSES [For Possible Action]** - A review, discussion and possible action to approve, deny or otherwise modify a request to reimburse the costs associated with adding Microsoft Windows Server Datacenter Core licenses (quantity of 80) for the period of May 1, 2026 through October 31, 2026 in support of the regional Computer Aided Dispatch (CAD) system at the secondary Equinox site through a contract with Crayon Software Experts LLC (Quote No. 3909275235) in an amount not to exceed \$26,469.46; and if approved, forward such recommendation to the Board of County Commissioners. *Erick Willrich, Washoe County Technology Services.*

End of Consent Items

7. **REQUEST TO RESCHEDULE UPCOMING 911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEETING DATES FOR SEPTEMBER 17, 2026 AND NOVEMBER 19, 2026 [For possible action]** – A review, discussion and possible action to approve a request from Washoe County Technology Services staff to reschedule the 911 Committee's upcoming meeting dates of September 17, 2026 and November 19, 2026 to accommodate the 911 Committee's consideration of and possible recommendation to approve the 5-Year Master Plan in alignment with the Board of County Commissioners' meeting schedule and posting deadlines. *Quinn Korbolic, Washoe County Technology Services.*
8. **UPDATE OF 911 EMERGENCY RESPONSE ADVISORY COMMITTEE BYLAWS AND GENERAL PROVISIONS [FOR POSSIBLE ACTION]** - A review, discussion and possible action to modify the 2024 911 Emergency Response Advisory Committee's Bylaws and General Provisions to require all agenda items and supporting materials to be provided to the recording secretary at least three weeks (rather than two weeks) prior to the meeting date. The Committee may either: (1) request further amendments and continue this item to the next meeting, or (2) adopt the amended document as presented. *Cadence Matijevich, Washoe County.*
9. **EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item]** – No discussion among Committee members will take place on this item. The next regular meeting is currently scheduled for September 17, 2026, at 1:30 p.m.

10. **PUBLIC COMMENT** [Non-action item] – Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 911 Emergency Response Advisory Committee agenda. Comments are to be made to the 911 Emergency Response Advisory Committee as a whole.
11. **ADJOURNMENT** [Non-action item]

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**Posting of Agenda.** Pursuant to NRS 241.020(4)(b), the Agenda for the 911 Emergency Response Advisory Committee has been posted at the Washoe County Administration Building, 1001 East Ninth Street, Reno, Nevada; and has been electronically posted at <https://notice.nv.gov> and [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php).

**How to Get Copies of Agenda and Supporting Materials.** Copies of this agenda and the supporting materials for the items on the agenda, provided to the 911 Emergency Response Advisory Committee, are available to members of the public at the County's Technology Services office or by emailing [ts-meetings@washoecounty.gov](mailto:ts-meetings@washoecounty.gov) to reach Sharon Neville, (230 Edison Way, Reno, Nevada 89502) or Chelsea Houston, (1001 E. Ninth Street, Building C, Suite C220, Reno, NV 89512); and are also posted on the County's website at: [http://www.washoecounty.gov/technology/board\\_committees/911\\_response/index.php](http://www.washoecounty.gov/technology/board_committees/911_response/index.php)

**Possible Changes to Agenda and Timing.** The 911 Emergency Response Advisory Committee may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion of an item on the agenda at any time. The consent agenda is a single agenda item, is considered as a block unless otherwise requested by a Committee member, and will not be read aloud.

**Public Comment.** Public comments are welcomed during the Public Comment periods at the beginning and end of the meeting for all matters, whether listed on the agenda or not. Additionally, public comment specific to the action item will be heard during individual action items on the agenda. Public comments are limited to three (3) minutes per person per comment period. Persons may not allocate unused time to other speakers.

Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only. To provide public comment via Teams, log into the Teams Meeting at the link on the first page of the notice of meeting and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone only, press \*5 to raise your hand, and press \*6 to mute/unmute.

Additionally, persons are invited to submit public comment to the Committee in writing by emailing Sharon Neville or Chelsea Houston at [ts-meetings@washoecounty.gov](mailto:ts-meetings@washoecounty.gov). The County will make reasonable efforts to send all email comments received by 4:00 p.m. the day before the meeting, to the Committee members prior to the meeting.

**Forum Restrictions and Orderly Conduct of Business.** The 911 Emergency Response Advisory Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The 911 Emergency Response Advisory Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the 911 Emergency Response Advisory Committee. However, responses from Committee members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure the public has notice of all matters the 911 Emergency Response Advisory Committee will consider, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 911 Emergency Response Advisory Committee

meeting agenda. The 911 Emergency Response Advisory Committee may do this either during the Public Comment item or during the following item: **“911 EMERGENCY RESPONSE ADVISORY COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS [Non-action item].”**

**Special Accommodations.** Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Washoe County Technology Services, 775-328-2350, at least 48 hours before the meeting.